

**St. Johns Public Schools  
St. Johns, Michigan  
Minutes of Regular Meeting of the Board of Education  
Held on June 24, 2019**

The St. Johns Board of Education met in regular session on Monday, June 24, 2019, at the Wilson Center Board Room. President Darragh called the meeting to order at 7:00 p.m.

**CALL TO ORDER**

Members Present: Darragh, Dedyne, Drabek, Kirk, Jackson, Nelson, and Watson

**ATTENDANCE**

Members Absent: None

President Darragh requested that the agenda be modified, as Treasurer Watson has a conflict of interest with one of the teachers on the tenure list. Action VIII – J will be divided into two separate action items, and the remaining action items are re-lettered on the agenda. Motion by Member Nelson, support by Vice President Drabek, to approve the agenda as amended. Agenda unanimously approved as amended.

**AGENDA  
APPROVED**

Motion by Treasurer Watson, support by Member Jackson, to approve the Regular Meeting minutes from the meeting held on June 10, 2019, and the Executive Session minutes on June 10, 2019. Motion unanimously approved.

**APPROVAL OF  
MINUTES**

Director of Business and Finance Kelly Corbett provided the Board of Education with a recommendation for the award of the propane bid for the 2019-2020 fiscal year. Ms. Corbett added that Director of Operations and Transportation Rob Gleeson reached out to the other local suppliers to ensure they had received the RFP information.

**REPORTS AND  
INFORMATION  
Propane Fuel Bid  
Recommendation**

As required by law, Superintendent Palmer provided the Board of Education with the 2018-2019 Matt Epling Safe School Law Annual Report.

**The Matt Epling  
Safe School Law  
Annual Report**

Motion by Member Nelson, support by Member Jackson, to approve the consent grouping Number VII, A1, B1, C1, and D.

**APPROVAL OF  
CONSENT  
GROUPING  
ITEMS  
PAYMENT OF BILLS**

Motion approved unanimously.

Approved expenditures for the payment of bills for May, 2019:

General Fund	\$1,624,564.34
Food Service Fund	76,796.51
1998 Debt Fund	
2013 Refunding	
2014 Refunding	
2010 (QSCB) Series A Debt Fund	2500.00
2010 (BAB) Series B Debt Fund	
Public Improvement Fund	
2010 Series B Bond Payment	
Scholarship/Trust Fund	5900.00
Activity Fund	76,820.42

TOTAL EXPENDITURES \$1,786,581.27

Approved the hiring of the following St. Johns Public Schools employee:  
Kayleigh Schneider, Childcare Provider.

**NEW HIRE APPROVAL**

Approved the resignation of the following St. Johns Public Schools  
employee: Erica Muehlhauser – Gateway North Elementary Teacher

**RESIGNATION  
APPROVAL**

Motion by Treasurer Watson, support by Member Jackson, that the St. Johns Board of Education approves the proposed handbooks and course guide for the elementary buildings, the St. Johns Middle School Handbook and Course Guide, the St. Johns High School Student Handbook and Curriculum Guide, and the STRIVE Academy Handbook and Course Guide for the 2019 – 2020 school year, as presented.

**ACTION ITEMS  
Building Handbook,  
Curriculum Guide  
and Course Guide  
Approval**

Motion unanimously approved.

Motion by Secretary Dedyne, support by President Darragh, that the St. Johns High School Activities Guide section on, “Rules Pertaining to the Use of Tobacco, Drugs, Steroids and Alcohol,” be amended by inserting at the end: “The penalties listed above will not be imposed in response to the use or possession of a substance that takes place off school property, does not occur during or connected to a school-sponsored activity, and the use or possession of which does not violate a state or local law or ordinance. Discussion followed. Motion was defeated, 2-5 by a roll call vote, with Secretary Dedyne and President Darragh voting yes, and all other members voting no.

**High School  
Activities Handbook  
Approval**

Motion by Member Kirk, support by Member Jackson, that the St. Johns Board of Education approves the proposed changes to the St. Johns High School Activities Handbook for the 2019 – 2020 school year, as presented.

Motion approved 5-2, with President Darragh and Secretary Dedyne voting no.

Motion by Member Jackson, support by Treasurer Watson, that the St. Johns Public Schools Board of Education approves the Fiscal Year 2018 - 2019 Fiscal Year Budget Revision Amendment, and revised 2018 – 2019 Food Service Fund budget, as presented.

**2018-2019 Budget  
Revision Approval**

Motion unanimously approved.

Motion by Member Nelson, support by Member Kirk, that the St. Johns Board of Education commits \$385,235 of fund balance at June 30, 2019, for the purchase of technology and textbooks in 2019-2020.

**Committed Fund  
Balance Resolution  
Approval**

Motion unanimously approved.

Motion by Member Jackson, support by Member Nelson, that the St. Johns Board of Education approves the resolution for the Fiscal Year 2019 - 2020 General Fund Budget, the Food Service Fund Budget and the Student/School Activity Budget, as presented.

**2019-2020 Fiscal Year  
Budget Approval**

Motion unanimously approved.

Motion by Member Kirk, support by Treasurer Watson, that the St. Johns Board of Education authorizes the levy of 18.0 mills for non-homestead operations and 7.0 mills for debt, as presented.

**L-4029 Tax Levy  
Approval**

Motion unanimously approved.

Motion by Secretary Dedyne, support by Member Jackson, that the St. Johns Board of Education approves the resolution to issue general obligation notes in anticipation of state school aid up to \$1,700,000, as presented.

**State Aid Borrowing  
Resolution Approval**

Motion unanimously approved.

Motion by Member Nelson, support by Secretary Dedyne, that the St. Johns Board of Education approves raising the price of school lunch meals \$0.15 for the middle school, and \$.10 for the high school, beginning with the 2019 – 2020 school year. Discussion followed.

**School Meal Price  
Recommendation  
Approval**

Motion approved 6-1, with Vice President Drabek voting no.

Motion by Treasurer Watson , support by Member Nelson, that the St. Johns Board of Education approves the proposed Administrator Contracts and Compensation Schedule, as presented. Discussion followed.

**Administrator  
Contract and  
Compensation  
Schedule Approval**

Motion unanimously approved.

Motion by Member Nelson, support by Member Kirk, that the St. Johns Board of Education approves the proposed Non-Union Support Staff Contracts and Compensation Schedule, as presented.

**Non Union Support  
Staff Contract and  
Compensation  
Schedule Approval**

Motion unanimously approved.

Motion by Treasurer Watson, support by Member Jackson, that the St. Johns Board of Education approves granting tenure to the following St. Johns Public School teachers effective at the beginning of the 2019 – 2020 school year, or on the anniversary date of their hire: Jennifer Guenther, Erica Muehlhauser, Andrew Schmitt, and Alicia Thelen.

**Teacher Tenure  
Approval**

Motion unanimously approved.

Motion by Member Kirk, support by Member Nelson, that the St. Johns Board of Education approves granting tenure to the following St. Johns Public School teacher effective at the beginning of the 2019 – 2020 school year, or on the anniversary date of their hire: Kari Simon.

**Teacher Tenure  
Approval**

Motion approved, with 6 members voting to approve, and Treasurer Watson abstaining.

Motion by Member Jackson, support by Secretary Dedyne, that the St. Johns Board of Education approves the new, revised and replacement policies listed in tonight's Board Packet, Item VIII-Action Items, Letter L-NEOLA Policy Revisions.

**NEOLA Policy  
Revisions Approval**

Motion unanimously approved.

The policies that were revised through the approval of this motion include:

Spring 2019 GENERAL POLICY UPDATE GROUP:

- 0100 Definitions - Revised
- 0167.2 Closed Session - Revised
- 1422.01 Drug Free Workplace - New
- 1430 Leaves of Absence – Administration- New/Revised
- 2210 Curriculum Development - Revised
- 2414 Reproductive Health and Family Planning - Revised
- 3120 Employment of Professional Staff - Revised
- 3120.04 Employment of Substitutes - Revised
- 3430 Leaves of Absence – Professional Staff – New/Revised
- 3430.01 Family & Medical Leaves of Absence (“FMLA”) Revised
- 4430 Leaves of Absence – Support Staff - New/Revised
- 5113.01 Schools of Choice – Intra-District - Revised
- 5113.02 School Choice Options Provided by Federal Law Revised
- 5200 Attendance - Revised
- 6321 New School Construction, Renovation - Revised
- 6325 Procurement – Federal Grants/Funds - Revised
- 6605 Crowdfunding - Revised
- 8400 School Safety Information - Revised
- 8402 Emergency Operations Plan - New
- 8500 Food Services - Revised
- 8640 Transportation for Field And Other District-Sponsored Trips - Revised

Spring 2019 DISTRICT UPDATE POLICY UPDATE GROUP:

- 5460 Graduation Requirements - Revised

Motion by Secretary Dedyne, support by Member Kirk, that the St. Johns Board of Education approves the Micro Focus Licensing Renewal for the 2019 – 2020 school year in the amount of \$21,643.96, as presented.

**Micro Focus License  
Renewal Approval**

Motion unanimously approved.

Motion by Secretary Dedyne, support by Member Jackson, that the St. Johns Board of Education approves the Infinite Campus Renewal Quote for the 2019 – 2020 school year in the amount of \$31,208.85, as presented.

**Infinite Campus  
License Renewal  
Approval**

Motion unanimously approved.

Motion by Member Nelson, support by Treasurer Watson, that the St. Johns Board of Education approves the Edgenuity software license renewal for the 2019 – 2020 school year in the amount of \$18,700.00, as presented.

**Edgenuity Software  
Renewal Approval**

Motion unanimously approved.

Motion by Secretary Dedyne, support by Member Jackson, that the St. Johns Board of Education approves the recommendation to purchase the Mitel MiVoice Connect System in the amount of \$197,184.12, with funds budgeted for the 2019-2020 Technology Capital Projects funds, as presented.

**Telephone  
Replacement Plan  
Approval**

Motion unanimously approved.

Superintendent Palmer reviewed his written report. He commended and thanked Jason Gnegy for the responsibilities and tasks he assumed when the district nurse position was eliminated. Member Nelson asked Superintendent Palmer for an update on the East Olive daycare. Superintendent Palmer will provide more information later when we receive it from the Friends of East Olive group.

**BOARD  
COMMUNICATIONS  
SUPERINTENDENT'S  
REPORT**

Member Nelson thanked the members of the football team that helped with the Soap Box Derby. Treasurer Watson thanked the administrative staff for all of their hard work over the year.

**PUBLIC AND BOARD  
COMMENTS**

Member Kirk motioned that the St. Johns Board of Education move into Executive Session to discuss negotiation updates, and was supported by Member Nelson.

**MOVE TO  
EXECUTIVE SESSION**

The motion passed unanimously by a roll call vote, and the Board of Education moved into executive session at 8:10 p.m.

The Board of Education returned from Executive Session at 8:30 p.m.

**RETURN FROM  
EXECUTIVE SESSION**

Meeting adjourned at 8:30 p.m.

**ADJOURNMENT**

Respectfully submitted,

Rhonda Dedyne, Secretary  
St. Johns Board of Education