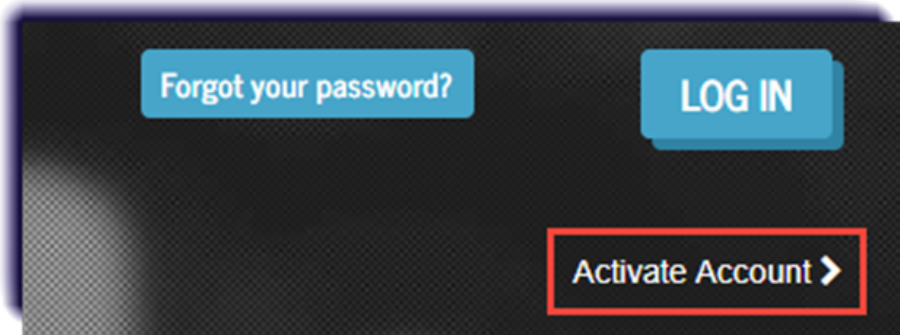


## How to Setup Family Portal

1. You will receive an email notification stating you have been given access to your child's account. Click the link in the email to begin the registration process.

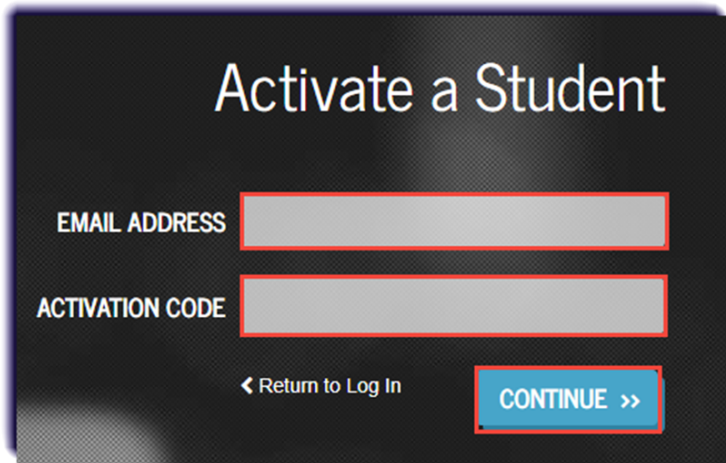
If you have misplaced the email, you can access the page directly at <https://learn.edgenuity.com/family>.

2. Click **Activate Account**.



Do not fill out the email and password boxes, just click **Activate Account**.

3. Enter the email address and activation code provided by the educator or administrator, then click **Continue**.

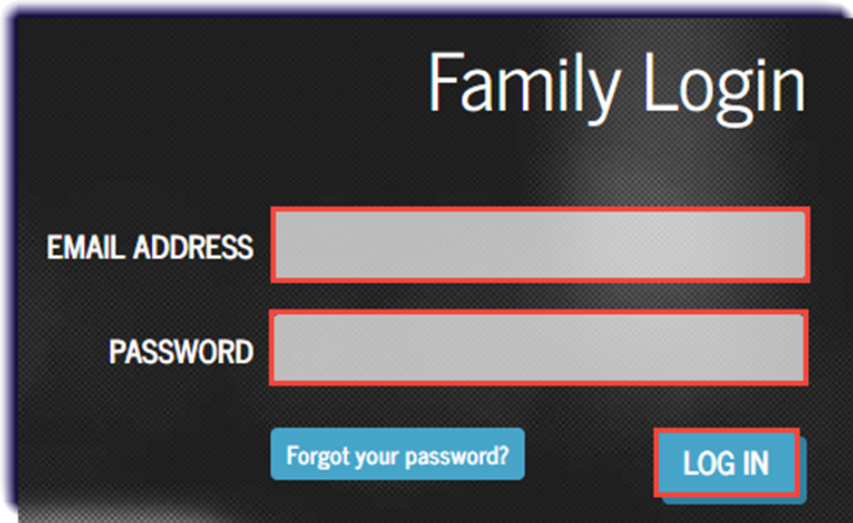
A screenshot of a dark-themed form titled "Activate a Student". Below the title, there are two input fields. The first is labeled "EMAIL ADDRESS" and the second is labeled "ACTIVATION CODE". Both input fields are highlighted with a red rectangular border. At the bottom left, there is a link that says "Return to Log In" with a left-pointing arrow. At the bottom right, there is a light blue button labeled "CONTINUE" with a right-pointing arrow. The button is highlighted with a red rectangular border.

4. Determine a password and recovery question for the account. The security question and answer will help recover the account in case it gets locked. Click **Continue**.



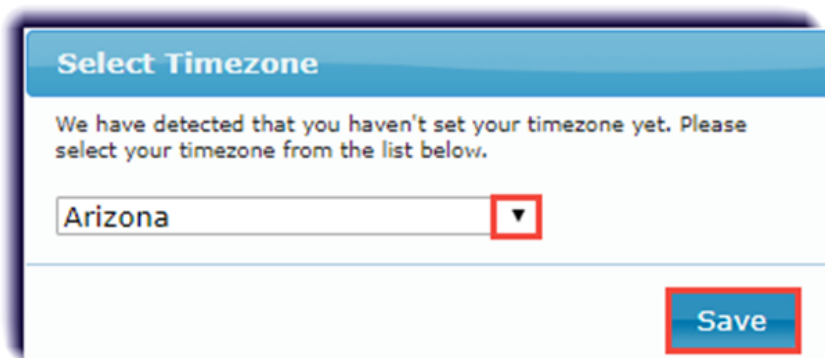
The screenshot shows a dark-themed form titled "Activate Account". It contains four input fields: "PASSWORD", "CONFIRM PASSWORD", "SECURITY QUESTION", and "SECURITY ANSWER". At the bottom left, there is a link "< Return to Log In". At the bottom right, there is a blue button labeled "CONTINUE >>".

5. Once activated, you can log in using the email address and the newly created password. The site is: <https://learn.edgenuity.com/family/>. Click **Log In**.



The screenshot shows a dark-themed form titled "Family Login". It contains two input fields: "EMAIL ADDRESS" and "PASSWORD". Below the "EMAIL ADDRESS" field is a blue button labeled "Forgot your password?". Below the "PASSWORD" field is a blue button labeled "LOG IN".

6. Select the Timezone. Click **Save**.



The screenshot shows a light blue header titled "Select Timezone". Below the header, there is a message: "We have detected that you haven't set your timezone yet. Please select your timezone from the list below." Below the message is a dropdown menu with "Arizona" selected. At the bottom right, there is a blue button labeled "Save".

7. Upon log in, you can view basic information about the student, as well as information explaining the different reports available.

The screenshot shows the Edgenuity Family Portal interface. At the top right, there are links for "HOME", "MY PROFILE", and a "Logout" button. The main header area says "Welcome, Test Parent" and "PREVIOUS LOGIN: None". Below this, there is a section for "STUDENT" information, showing "Test Student" and "ESTACADA WEB ACADEMY", with a "SELECT STUDENT" button. A table below shows "RECENT ACCESS" (10/18/2013 1:41:59 PM), "TIME THIS WEEK" (5 m), and "ACTIVITIES" (None). There are two icons: "ATTENDANCE LOG" and "PROGRESS REPORT". The main content area is titled "Welcome to Edgenuity Family Portal!" and includes a "Student Snapshot" section explaining how to switch between students and a "Student Reports" section. At the bottom left, there is a link for "Attendance Log".

Do you have more than one student? You will need to request an activation code for each child, then repeat all the steps on this page. A password will only need to be created with the first child, any child thereafter, creating a password will not be required.

Once the additional student(s) has been added, you can toggle between them using the select student feature on the top right.

